

**RIALTO UNIFIED SCHOOL DISTRICT  
NUTRITION SERVICES DEPARTMENT**

**FIELD TRIP REQUEST FORM**

CONTACT PERSON \_\_\_\_\_ PHONE NO. \_\_\_\_\_

SCHOOL \_\_\_\_\_

TODAY'S DATE \_\_\_\_\_ FIELD TRIP DATE \_\_\_\_\_

APPROXIMATE NUMBER OF LUNCHES NEEDED \_\_\_\_\_

MILK NEEDED WITH LUNCHES: WHITE \_\_\_\_\_ CHOCOLATE \_\_\_\_\_

APPROXIMATE NUMBER OF EXTRA MILK NEEDED \_\_\_\_\_

ROOM # \_\_\_\_\_ TEACHER \_\_\_\_\_

**DELIVERED WITH BREAKFAST:** YES \_\_\_\_\_ NO \_\_\_\_\_  
(Breakfast schools only)

**PICK UP AT CENTRAL KITCHEN:** YES \_\_\_\_\_ NO \_\_\_\_\_ PICKUP TIME \_\_\_\_\_

**STUDENTS WITH FOOD ALLERGIES:**

STUDENT: \_\_\_\_\_ STUDENT ID: \_\_\_\_\_ ALLERGY: \_\_\_\_\_  
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**\* THIS FORM TO BE TURNED IN THREE DAYS IN ADVANCE \***

Please fill out the *Advance Request for Field Trip Lunches* form **THREE DAYS** before the field trip, allowing sufficient time for Nutrition Services to adjust ordering of lunches and food. A nutritionally adequate meal must be offered to all students every school day. The figure on this form is only an estimate. Please send this request to Nutrition Services by emailing: [Rialtonutrition@rialtousd.org](mailto:Rialtonutrition@rialtousd.org)

Please remember to send the *Exact Lunch Request* form to Nutrition Services at least **three days** before the field trip.



**\*ALL LUNCHES MUST BE COUNTED / VERIFIED PRIOR TO LEAVING FOR FIELD TRIP\***